

Borrower Responsibilities

In order to remain eligible for borrowing Library materials, all patrons must agree to:

- Return all borrowed items to the Auburn Public Library by the due date.
- Pay, or otherwise resolve, all charges for lost / damaged items and overdue ILL items.
- Present a Library card, valid identification, or Library card barcode via mobile app for each checkout.

Parents or legal guardians are responsible for all borrower responsibilities on behalf of minor borrowers. The Auburn Public Library does not act in loco parentis.

Borrowing privileges will be denied to patrons with one or more overdue items, or who have more than \$10.00 in overdue ILL fines, or who have any outstanding charges for lost or damaged items.

Fines and Fees

<u>Type of Fine</u>	<u>Amount</u>
Overdue ILL item	\$1.00 per item, per day (\$20.00 maximum, per item)
Replacement Borrower Card	\$2.00 per card
Replacement CD/DVD Case	\$2.00 per case
Miscellaneous Minor Damage or Loss	A reasonable amount to be determined by PS Staff
Non-resident Borrower’s Fee	\$25.00 per person, per year
Printouts	\$0.10 per printed page (black and white) \$0.25 per printed page (color)
Card Stock	\$0.05 per sheet (plus printing charge, if applicable)
Envelope	\$0.05 each (plus printing charge, if applicable)
Labels	\$0.25 per sheet (plus printing charge, if applicable)
Recordable CD	\$1.00 per disc

Resolving Lost / Damaged Items

When resolving charges for lost or damaged items, patrons have the option to:

- Pay the full retail price, or
- Replace the item with a new copy, provided the replacement has the same International Standard Book Number (ISBN) as the original item, to ensure it is the same format and edition.

Damaged items paid for by the borrowing patron are still the property of the library and will be disposed of at the discretion of the library staff.

Additional materials may not be checked out until all charges for lost or damaged items have been cleared.