

BORROWER PRIVILEGES

The Auburn Public Library extends free borrowing privileges to anyone who:

- lives, owns, or rents property in the City of Auburn, or
- is employed in Auburn*, or
- attends a SACS-accredited educational institution, kindergarten through college, in Auburn, or
- is eligible for membership through the Horseshoe Bend Regional Library.

Any dependent or minor child whose parent or legal guardian is eligible for free borrowing privileges shall be granted the same status.

Circulation of materials from adult collections to minors under the age of 18 requires approval from a parent or legal guardian. Standard library cards issued to minors under the age of 18 shall prohibit the checkout of materials designated as part of adult collections. A parent or legal guardian may choose to grant their minor child permission to check out materials from adult collections at any time while their minor child is under the age of 18 through written consent obtained by library staff.

Any applicant under eighteen (18) years of age must have a parent or legal guardian present to show valid identification.

The Auburn Public Library recognizes and complies with all state code, rules, and definitions adopted by the APLS Executive Board.

Individuals not meeting the above criteria may get a card by paying a non-refundable fee of \$25 per person, per year. All applicants must provide valid identification.

*Being employed in Auburn is defined as: (1) being employed by an Auburn business which possesses a current City of Auburn business license, (2) being self-employed and possessing a current City of Auburn business license, or (3) being employed by a government entity whose office or school is located within the Auburn city limits.

Item Checkout Limits

A borrower may check out a total of (75) items concurrently from the in-house collection of physical materials. Within this overall limit, certain material types have further limitations, as indicated below:

<u>Type of Material</u>	<u>Checkout Limit</u>
Books (hardcover, paperback, large print, board, etc.)	75 items per card
Audiovisual and Mixed Material Types (Blu-ray discs, audiobooks, DVDs, etc.)	10 items of each material type per card
Print Magazines	5 issues per card
Board Games	1 item per card
Video Games	1 item per card
eBooks and eAudiobooks (not included in the 75 limit)	5 titles per card

Loan Period Limits

<u>Type of Material</u>	<u>Loan Period</u>
All Circulating Items	2 weeks (14 days)
Print Reference (newspapers, investment guides, etc.)	In-house use only

Renewals

Any circulating item may be renewed up to three (3) times, provided that the item has not been placed on hold at the request of another patron. Circulating items may be eligible for additional renewals at the discretion of the library staff.

Holds

The library will place circulating items on hold at the request of a library patron.